



**Sustainable San Mateo County
2017 City and County Survey**

Municipality: Town of Portola Valley

1. How many of your municipal staff, firefighters and police officers live outside the county or more than 20 miles from your municipality?

Category	Outside Municipality (more than 20 miles)	Outside County	Comment
Staff	13	5	15 current employees
Firefighters	N/A	N/A	Contracted services
Police Officers	N/A	N/A	Contracted services

2. What policies has your municipality enacted to ease the transportation and/or housing costs for employees? The General Plan Housing Element contains policies that encourage the production of affiliated (employee) housing and accessory dwelling units. In addition, the Town implemented a 9/80 work schedule this Spring to ease transportation time and costs.

3. Parking policy can shape travel behavior, community design, and development economics. What are your parking policies?

Category	Yes	No	Comment (please provide details, clarifications, or links to additional information)
Does your municipality have parking space minimums for new housing developments (# cars per unit or # cars per bedroom outside TOD? within TOD)? The number of required spaces is important economically because the cost of each space adds to development cost and can increase rents or sales price.			N/A The Town's housing stock is primarily single family residences on 1+ acre lots.
Does the city require or allow unbundled parking (paid separate from unit rent)? Unbundled parking can help reduce housing cost.			N/A
Does the city encourage shared parking by reducing per unit parking ratio where shared parking is provided? This can reduce development cost by reducing total number of spaces needed to meet demand.			N/A
Does your municipality have a policy regarding Residential Permit Parking (RPP) which is used to protect nearby properties from overflow parking from new development?			N/A

4. How many housing units have been built in the past year or in the pipeline for this year? What percent of these are affordable? 20 units in 2016, 50% are in the low and very low income category. 2016

was an atypical year as there was one project with 6 workforce housing units. There are about 10 units in the pipeline for 2017.

5. How many square feet of office/commercial development has been approved in the past year or in the pipeline for this year? How many new jobs are expected to result from this development? No new office/commercial development in the past year or for the new year, only renovation projects.

6. Does your city have a minimum wage ordinance? Please describe the timeline, wage levels and other adjustments (such as requirements for use of prevailing wage labor in city-owned developments.) We meet the standards according to the Department of Industrial Relations for the State of California for prevailing wages in public work's projects.

7. How many permits have been approved for second or Accessory Dwelling Units (ADU)? ADUs have the potential to provide affordable housing. Does your municipality provide any incentives or participate in any activities to promote ADU's? Seven ADUs. Yes, the Town recently updated the ADU ordinance to allow for larger ADUs and provide a streamline review process.

8. Has your municipality signed the US Climate Mayor's commitment to adopt, honor and uphold the Paris Climate Agreement goals and/or has the subject been discussed at a Council meeting? Yes.

9. What are the most pressing sustainability-related issues for your municipality in the short- and long-term? Please describe them. The Town is currently reviewing its use of rodenticides on its playing fields and herbicides on its trails. In addition, we continue to address the impact of the recent drought on trees, including Sudden Oak Death. We also continue to explore approaches to reduce of energy use in our existing building stock, including plug-load management and fuel-switching programs. In the long-term, we expect to continue to address issues with drought and groundwater management. At the regional level, we will work to respond to increased traffic and transportation-related issues.

10. What additional resources, programs or events could SSMC provide that would be valuable to your work? Forums on innovative programs and products to increase forward-thinking on how to reducing greenhouse gas emissions.

11. The Indicators Report covers more than 40 sustainability indicators addressing the three E's – economy, environment and equity. Please describe any other initiatives that showcase progress your municipality is making towards sustainability.¹

In the past year, the Town of Portola Valley has implemented three initiatives of note related to the sustainability indicators:

1. 100% Renewable Electricity: The Town Council voted to enroll all of the electricity accounts in Portola Valley into Peninsula Clean Energy's ECO 100, 100% renewable energy portfolio. Portola Valley was one of the first municipalities in the Country to enter a Community Choice Energy program at 100% renewable energy.

2. Enhanced Construction & Demolition Ordinance: The Planning, Building and Public Works Department worked together to update the Town's C&D Ordinance, increasing the required diversion rate to 75% and applying it to all projects. In addition, the Town utilized the Green Halo waste management platform to ease record keeping for the contractors, increase compliance and extract statistics.

3. Updated Green Building Ordinance: The Town Council approved an update to the Town's Green Building Ordinance with the addition of several innovative measures including a greywater readiness requirement, rainwater capture with the use of any turf in the landscape and increased EV and solar readiness. The California Energy Commission approved the updated Ordinance on July 15, 2017. The update to the Green

¹ If you have supporting photos, please send high-resolution image files (1 Mb or higher or at least 300 dpi) to: photos@sustainablemateo.org together with a description of the image and photo credits. We will include selected photos on the website and in print materials.

Building Ordinance helps put residential construction in Portola Valley on a path to meet the California Public Utilities Commission Zero Net Energy Goal for 2020.